


**OFFICIAL ACCOMMODATION BOOKING FORM**  
**RATES GUARANTEED UNTIL: 5<sup>TH</sup> OCTOBER 2012**  
**BOOK EARLY TO AVOID DISAPPOINTMENT**




**NEC**  
**Birmingham**  
**7<sup>th</sup> & 8<sup>th</sup> November, 2012**



 +44(0)1335 345655

 [hotels@thesolutionscompany.co.uk](mailto:hotels@thesolutionscompany.co.uk)

 + 44 (0)1335 348114

The organisers of Advanced engineering UK 2012 (including Aero Engineering, The Composites Engineering Show, Automotive Engineering, UK Plastic Electronics), has appointed TSC as preferred accommodation supplier for the 2012 event. TSC have negotiated discounted rates to suit all budgets and are at hand to help and assist with all your requirements. To avoid disappointment - **PLEASE BOOK EARLY**. To assist in your booking process you can complete the form on screen and email to us or print it off and fax it over. Alternatively book live online at our website [www.TheSolutionsCompany.co.uk](http://www.TheSolutionsCompany.co.uk)

**Official hotels and rates – Rooms are held for the 6<sup>th</sup> & 7<sup>th</sup> November 2012 – should you require further dates we are happy to assist.**

Rating	Hotel	Sgl Occ	Dbl / Tx Occ	Meal	Distance to Venue	Parking (per 24 hrs)	Cancellation Deadline
4 *	Crowne Plaza NEC	£119.00	£129.00	EB	On site	£10.00	31 <sup>st</sup> Oct
4 *	Hilton Metropole NEC	Sgl bed - £139.00 Std Rm - £169.00	£179.00	EB	On site	£7.00	2 <sup>nd</sup> Nov
3 *	Ramada Encore NEC	£80.00	£90.00	EB	On site	£7.00	5 <sup>th</sup> Nov
3 *	Holiday Inn Express NEC	£79.00	£79.00	BF	On site	£7.00	2 <sup>nd</sup> Nov
3 *	IBIS Birmingham Airport / NEC	£76.50	£84.00	BF	0.5 mile	£13.80	5 <sup>th</sup> Nov
4 *	Novotel Birmingham Airport / NEC	£119.00	£129.00	EB	0.5 mile	£13.80	5 <sup>th</sup> Nov
3 *	Arden Hotel	£95.00	£105.00	EB	0.4 mile	Free	5 <sup>th</sup> Nov

- All rates are **Inclusive** of VAT @ 20%
- All rates are subject to availability and are on a first come first served basis
- Rates may not be available after the guaranteed date of **5<sup>TH</sup> OCTOBER 2012**

**KEY:**

Occupancy	Occ	Single Occupancy	Sgl
English Breakfast	EB	Double for Sole Occupancy	D4S
Continental Breakfast	CB	Double Occupancy	Dbl
Buffet Breakfast	BF	Twin Occupancy	Tx
Self Catering	SC		
Room Only	RO		

TSC have secured exclusive rates with the official event accommodations options. These will be continually monitored as we actively seek out the best value for money rates for you. Should you prefer TSC to book an alternative accommodation option, please do not hesitate to contact us.

**Terms & Conditions**

All prices shown are per room, per night and are inclusive of VAT at the current rate. All rates are subject to availability.

**Individual Bookings:**

Cancellation policies vary, therefore please check prior to confirming your booking. Any bookings made within the parameters of the cancellation policy can be charged up to the full value of the booking. Please check your confirmation for individual hotel details, or call TSC to confirm.

**Group Bookings:**

Separate terms & conditions regarding cancellation charges will vary depending on individual hotel policy. Full terms & conditions at specific hotels will be notified at time of booking via your 'Booking Summary'.

**All Bookings:**

No charge is taken from your credit card by The Solutions Company. The card is only used to guarantee your accommodation with the hotel, who may charge the card for the first night for non-arrivals or late cancellation. All hotel accounts must be settled on departure.

Individual guests will be required to provide a credit / debit card when checking in to cover any extras incurred during their stay.

All the information contained in this booking form is correct at the time of publication. Whilst every care has been taken in the completion of this form, errors or omissions are in no way the responsibility of The Solutions Company.

For further terms and conditions, please visit [www.TheSolutionsCompany.co.uk](http://www.TheSolutionsCompany.co.uk)

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**Room Details**

Please supply your name, the name of additional person(s) sharing the room and arrival dates and number of nights required below. If more rooms are required, copy this form or book on-line at [www.thesolutionscompany.co.uk/accommodation.html](http://www.thesolutionscompany.co.uk/accommodation.html)

Your Name (Incl Title)	Additional Person (Incl Title)	Occupancy	Arrival Date	No of Nights	Special Requirements / Comments
1					
2					
3					
4					
5					

**Hotels**

**Special Requirements**

**Reason for attending**

Please enter your hotel choices in order of preference

- 1.
- 2.
- 3.

I/We require a room in accordance with the Disability Discrimination Act (DDA); I/we may require assistance from my hotel in the event of an emergency

Please select the appropriate category:

- Visitor
- Exhibitor

**Contact Information**

**Credit Card Details to Guarantee Your Bookings**

You can expect to receive confirmation from TSC within 48 hours. If you do not, please contact us.  
 Send confirmation to PLEASE PRINT CLEARLY  
 Name:  
 Company:  
 Address:  
 City: County:  
 Post Code: Country:  
 Phone: Fax:  
 Email:

**Credit card**  
 Card Type: American Express, Visa, Mastercard,  
 Card Number: Start date:  
 Name on card: End Date  
**Important information:** Cheques are not accepted

**Payment**  
 Will your guests be settling on departure?  
 Will you require a 3<sup>rd</sup> Party Credit Card Form?  
 If you are wishing to pay for your accommodation via a credit card that will not be present during the guests stay, the hotel can issue a Third Party Authorisation Form to facilitate this payment.  
 Will you require a pro-forma invoice from the hotel?  
 The hotel will issue a pro forma invoice to you prior to your arrival at the hotel, which must be paid immediately upon receipt. A hotel will require a minimum of 4 week's notice to facilitate this request.

On occasion we may have special promotional offers, which we would like to send to you by email. If you would prefer not to receive these offers, please tick the box. At no time will your email address or details be passed on to any third parties.